



120 S. Pleasant Street  
Belding, MI 48809  
616-794-1900 ext. 100  
[sford@belding.gov](mailto:sford@belding.gov)

## PARK PAVILION RESERVATION

- Park pavilion rentals are scheduled per calendar year, beginning January 1<sup>st</sup> of each year for the current year.
- Complete this form in its entirety with payment. The Indemnification and Hold Harmless Agreement must be fully completed at the time of application for the request to be considered.
- A copy of the Belding Park Rules is attached.

CITY OF BELDING:  Resident (\$20.00 per day)  Non-Resident (\$30.00 per day)

1. Date(s) Requesting: \_\_\_\_\_ 2. Time \_\_\_\_\_ to \_\_\_\_\_  
3. Purpose of Rental: \_\_\_\_\_ 4. # of Attendees Expected: \_\_\_\_\_  
5. Applicant Name / \*Organization: \_\_\_\_\_  
6. Address: \_\_\_\_\_  
7. Phone #: \_\_\_\_\_ 8. Additional Phone #: \_\_\_\_\_  
9. Email: \_\_\_\_\_ 10. Driver's License #: \_\_\_\_\_

\*If the application is on behalf of a partnership, corporation or other association, you must provide the above information for all partners, officers, directors or members. The Articles of Incorporation may be required. Attach additional sheets as necessary.

City of Belding Park Pavilions						
Select	Park Name	Pavilion Rental	Address	Electricity	Water Hook-up	Restrooms
<input type="checkbox"/>	Central Riverside Park	#1, Brown Roof, Older Pavilion	200 Depot Street	Yes	Yes	Yes
<input type="checkbox"/>	Central Riverside Park	#2, Green Roof, Newer Pavilion	200 Depot Street	No	No	Located at brown roof pavilion
<input type="checkbox"/>	East Riverside Park	"Old Park" Gazebo	700 Park Street	Yes	No	Yes
<input type="checkbox"/>	Lightning Bend	Large Pavilion Area	1001 Merrick Street	No	Yes	Out House

Payments can be made in cash, check, money order, or by credit/debit card, a small card processing fee of 3% is charged by the card processing company.

12. INITIALS I have received, read and fully understand and agree to abide by the regulations, park ordinances and rules as referenced within this form as they pertain to my park pavilion reservation. I further understand that I am requesting the use of public property, therefore other patrons may be present in the park during my reserved time.

13. INITIALS I understand that I am responsible for any damages to the park building(s) and/or park grounds as they pertain to my park pavilion reservation while I am using it and I may be charged for repairs as a result of the damages incurred.

14. INITIALS I acknowledge that the City of Belding and the Belding Parks are not liable for any incident or claim evolving from the use of the park(s) or city property as indicated above. I have read, signed and understand the Indemnification & Hold Harmless Agreement section of this form.

15. Signature of Responsible Party: \_\_\_\_\_ Date: \_\_\_\_\_

Please bring a copy of your approved application with you to your event. We highly suggest taking a picture of it with your cell phone to make sure that you have it with you. If you have any issues, call Ionia Central Dispatch @ 616-527-0400 and a Belding Officer will be dispatched.

**FOR OFFICE USE ONLY:**

DATE OF REQUEST: \_\_\_\_\_ DATE PAYMENT & AGREEMENT RECEIVED: \_\_\_\_\_ FEE AMT PAID: \_\_\_\_\_ CASH | CHECK | DEBIT/CREDIT CARD  
LOCATION REQUESTED: \_\_\_\_\_ RECEIPT #: \_\_\_\_\_ COPY OF FORM GIVEN TO PARTY: \_\_\_\_\_ RECEIVED BY & ENTERED ON CALENDAR: \_\_\_\_\_

## INDEMNIFICATION & HOLD HARMLESS AGREEMENT

This agreement is made with the understanding that the City of Belding, along with its officers, council members, board members, agents, and employees, shall be held free and harmless from any and all liabilities, claims, losses, expenses including but not limited to attorney fees, or demands for damages or lawsuits arising from injury, death, loss to any person or property.

The User(s), its agents, employees, members, volunteers, participants, guests, invitees or third parties, accepts full responsibility for any such incidents caused by their actions or negligence, or by anyone involved with their use of the pavilion and premises.

The User(s), its agents, employees, members, volunteers, participants, guests, invitees or third parties further agrees to indemnify, defend, and hold harmless the City of Belding, its agents, and employees from any and all liabilities, charges, costs, or expenses that may result from such injuries, deaths, damages, claims, or losses occurring on or related to the use or occupancy of the premises, or from any activities connected to this agreement.

Signature of Responsible Party: \_\_\_\_\_ Date: \_\_\_\_\_

## CONTACT INFORMATION

City Hall: (616) 794-1900; 120 S. Pleasant Street, Belding, MI 48809

Administrative Office Hours: Monday – Thursday 7 a.m. – 6 p.m., Closed Friday - Sunday

### IN CASE OF AN EMERGENCY: DIAL 9-1-1

For NON-LIFE-THREATENING EMERGENCIES, DIAL THE CONTACTS BELOW:

Belding Fire Department	616-794-1900, ext. 212
Belding Police Department	616-794-1900, ext. 218
Ionia County Central Dispatch	616-527-0400

[https://www.belding.gov/belding\\_parks.php](https://www.belding.gov/belding_parks.php)

### CENTRAL RIVERSIDE PARK - FUN FOR EVERYONE



200 Depot Street  
[Google Map](#) This park has it all... sports, recreation, waterfront, walking trails, and a lovely pavilion, on five acres in the center of Belding on the Flat

River. Amenities include two lighted tennis courts, basketball courts, two picnic shelters, a pavilion, restroom, a sand volleyball court, a ten station exercise trail, playground equipment, a skate park, soccer fields, drinking fountains, picnic tables, park benches, and a walk path.

### EAST RIVERSIDE PARK - PEACEFUL AND SOCIAL



700 Park Street [Google Map](#) Breathtaking views of the Flat River. Beautiful trees, flower beds and nature abound here. Come relax in the shade. Take a stroll along the expansive boardwalk. Find music and friends under the pavilion. Amenities include a boat launch, removable dock/pier, playground equipment, gazebo, and a paved parking lot. A walk path extends from Ashfield Street through the park. The park gardens are sponsored by the Silk City Nature Association.

### LIGHTNING BEND PARK - EXPLORE 100 ACRES



1001 Merrick Street [Google Map](#) This pristine property along a jagged bend in the Flat River is rustic and wild. Trails beckon you to adventure. Spend a day wandering in the woods by the river, breathing in the natural beauty. The park pavilion is perfect for picnics and gatherings. Lightning Bend Park also features SMASH ? an 18 hole Disc Golf course.

## Park Rules

1. Parks are open daily from 7:30 a.m. to 10:00 p.m.
2. No person or organization shall sponsor, conduct or promote an event on city property unless a permit is obtained for the event.
3. Reservations must be made through contacting City Hall administration offices. Reservations are not guaranteed until the applicant receives confirmation from the City of Belding.
4. Annually held community or city events may take precedence over other events.
5. The approved application provides the applicant with exclusive use of the Park Pavilion ONLY. City parks and city property are ultimately public property and may be occupied by other patrons during the applicant's reserved time.
6. During the time that the applicant's activities are in session, the applicant will be responsible for keeping those portions of the park clean of litter and other debris and in an orderly condition, including pavilions and restrooms. Properly dispose of debris, food, trash, decorations, etc. throughout and at the conclusion of the event, returning it to its original condition. The applicant may lose future park/city property privileges and/or may be billed for cleaning and/or damage.
7. Applicant is to bring proof of the approved pavilion reservation to the event as patrons may be required to present the form to necessary city officials and various park patrons for verification of reservation.
8. No person may drive, operate or park a vehicle within a park. All parking must occur in designated parking lots. Bollards will not be removed to gain access to the pavilions.
9. No person shall start or maintain a cooking fire in any park, except within a portable grill provided by park Users or in the permanently affixed park grills. The use of portable grills in any park is limited to cooking purposes only. Trash, garbage and yard waste are unacceptable fuel sources. GRILLS SHALL NOT BE LOCATED WITHIN A PAVILION.
10. No domestic animals shall be permitted in any public park or on a public pathway unless on a leash, not exceeding six (6) feet in length (\* with the exception of the designated dog park area). Animals should be controlled by the owner at all times. Owners shall remove all animal fecal discharges from park and pathway property immediately.
11. No person shall drink or have in their possession any intoxicating substances, such as marijuana, liquor, beer or wines in any city park or ball field open to the public.
12. Loud, disturbing or annoying noise or music is prohibited.
13. Destruction or disruption of wild or plant life is prohibited.
14. No person shall mark, deface, disfigure, displace or remove any table, bench, railing, pavement, water line or other public utility or appurtenance.
15. No person shall dump, deposit, or leave any trash or rubbish in a park, except inside a proper receptacle. Waste material, other than those resulting from use of the park, may not be deposited in park receptacles.
16. **Abnormal Use.** The User shall be responsible, under the City's supervision, for repairing or restoring any damage or deterioration of such athletic fields, park or public land caused by the Users abnormal use.
17. **Early Termination.** This Agreement may be terminated by either party upon written notice to the other party of failure to comply with the terms of this Agreement. Failure to comply with any provision of this pavilion reservation or if it is determined that the event is not within the best interests of the City, the City reserves the right to revoke the pavilion reservation at any time.
18. **Indemnification & Hold Harmless.** The User shall agree to, sign and submit the Indemnification & Hold Harmless Agreement section of the attached application.